

COVER LETTER FOR SUBMISSION OF MANUSCRIPT

Date:

Editor-in-Chief

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Subject: **SUBMISSION OF MANUSCRIPT TO PERIÓDICO TCHÊ QUÍMICA**

Title:

Keywords:

Full name of the authors (**maximum nine (9) authors**). Please, indicate the corresponding author with an asterisk (*). If necessary, any of the listed authors can be contacted at any time to check the details of the paper

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Dear Editor

I, _____, the corresponding author of the manuscript, am enclosing herewith a paper entitled _____ for publication on **PERIÓDICO TCHÊ QUÍMICA**.

With the submission of this manuscript, I would like to undertake that:

- All authors of this research paper have directly participated in the planning, execution, or analysis of this study;
- All authors of this paper have read and approved the final version submitted;
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Research on human participants, which includes identifiable human material or identifiable data, requires ethical protection. According to the *Declaration of Helsinki* issued by the World Medical Association, research on human participants should be clearly formulated in experimental protocols and submitted to independent ethical review boards (ethics committees and institutional review boards) for approval. Additionally, every potential participant should be informed about the "aims, methods, sources of funding, any possible conflicts of interest, institutional affiliations of the researcher, the anticipated benefits and potential risks of the study and the discomfort it may entail" and should give consent to participate.

- **Authors are required to describe in their manuscripts ethics committee approval and participants' consent by study design from participants when research involves human participants.**

Ethics approval must be sought for research involving human participants.

A 'participant' is someone who:

- Actively provides research data. For example:
 - ✓ Completes surveys
 - ✓ Participates in interviews, discussions or observations
 - ✓ Undergoes psychological, physiological or medical treatment or testing
 - ✓ tests software
 - ✓ Grants access to personal collections of records, photographs, etc.
 - ✓ Is the person from whom tissue has been collected (including blood, urine, saliva, hair)
 - ✓ Is identified in a record, e.g., employment record, medical record, education record, membership list, electoral roll or
 - ✓ Is identified or de-identified in data banks or unpublished human research data, e.g., analysis of existing unpublished data collected by another researcher or collected for a different research project.

- **Authors must describe the Animal Ethics Committee approval when the study is carried out using animals in their manuscripts.**

Animal Ethics Committees (AECs) provide avenues for public participation in regulating animal research. AECs are responsible for approving and monitoring research within Accredited Animal Research Establishments, including administering animal and facility inspections.

No animal research may be carried out without AEC approval. AECs must consider and evaluate applications to conduct research based on the researchers' responses to a comprehensive set of questions, including their justification for the study, its likely impact on the animals, and procedures for preventing or alleviating pain and distress.

On behalf of the establishment, AECs can stop inappropriate research and discipline researchers by withdrawing their research approvals. They can require that adequate care, including emergency care, is provided for animals. They also provide guidance and support to researchers on matters relevant to animal welfare through means such as preparing guidelines and disseminating relevant scientific literature. AECs are responsible for advising establishments on the changes to physical facilities that should be made to provide for the needs of the animals used.

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(Select one option with a cross in the appropriate box)

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